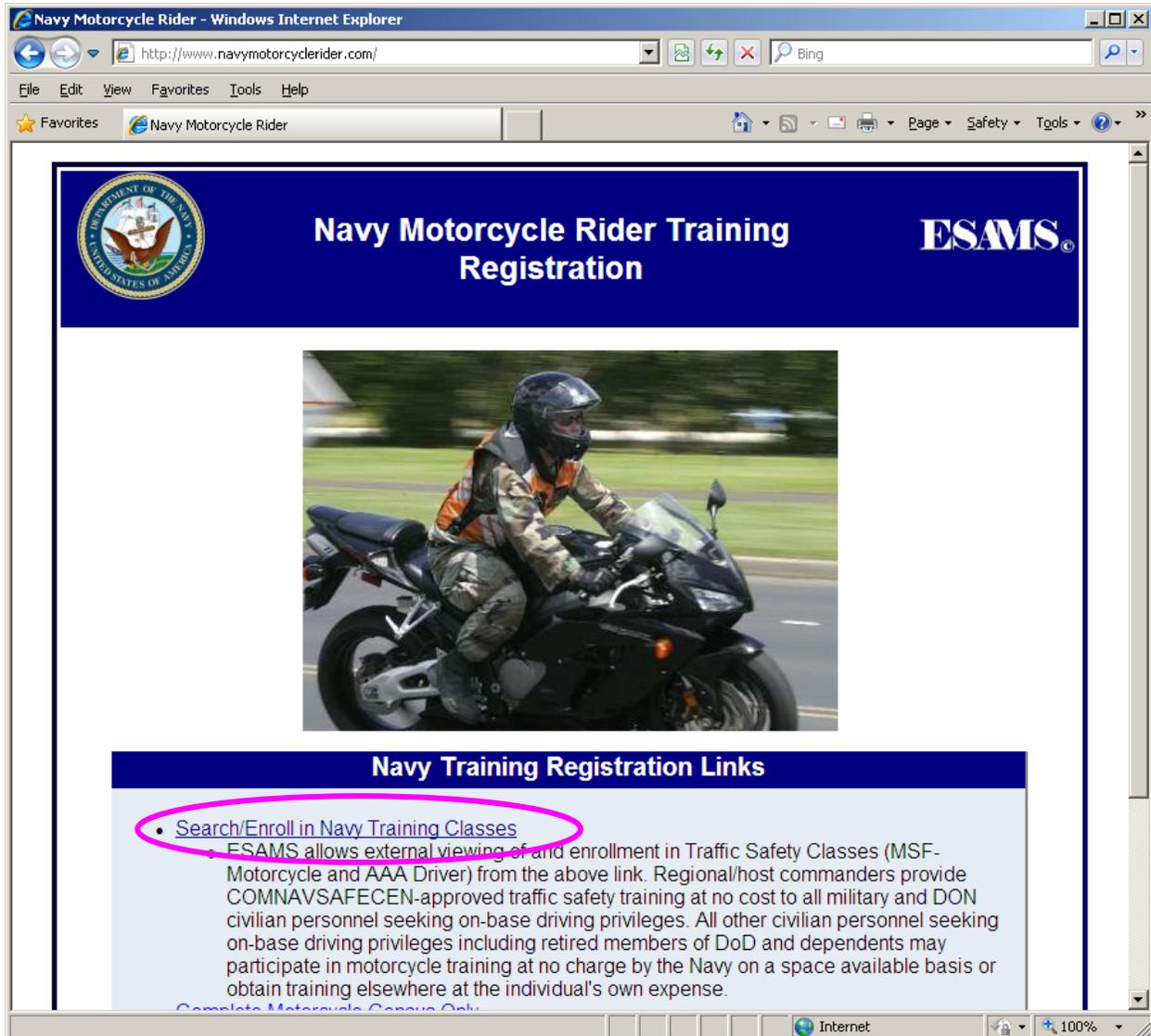


How to sign up for AAA DIP on the ESAMS

As of 26 Apr 11

1. Access <http://www.navymotorcyclerider.com/>
2. Select "Search/Enroll in Navy Training Class"



Navy Motorcycle Rider Training Registration



Navy Training Registration Links

- [Search/Enroll in Navy Training Classes](#)
- ESAMS allows external viewing of and enrollment in Traffic Safety Classes (MSF-Motorcycle and AAA Driver) from the above link. Regional/host commanders provide COMNAVSAFECEN-approved traffic safety training at no cost to all military and DON civilian personnel seeking on-base driving privileges. All other civilian personnel seeking on-base driving privileges including retired members of DoD and dependents may participate in motorcycle training at no charge by the Navy on a space available basis or obtain training elsewhere at the individual's own expense.

[Complete Motorcycle Course Only](#)

How to sign up for AAA DIP on the ESAMS

As of 26 Apr 11

3. Select types as the follows:

Step 1 - Select Training

Type of Training: [Traffic Safety]

Specific Course(s): (optional): [AAA Driving Improvement Program (DIP)]

Step 2 - Select Training Location

Region: [Navy Region Japan]

Specific Navy Installation(s) offering training: [Yokosuka]

Step 3 - Search for Training Classes

Select the month that you are searching

Click Search button.

Navy Training Registration - Windows Internet Explorer

https://esams.cnric.navy.mil/ESAMS_GEN_2/External/Ext_Cot

File Edit View Favorites Tools Help

Navy Training Registration

ESAMS Help Desk ESAMS Login Page

Regional/host commanders provide COMNAVSAFECEN-approved traffic safety training at no cost to all military and DON civilian personnel seeking on-base driving privileges. All other civilian personnel seeking on-base driving privileges including retired members of DoD and dependents may participate in motorcycle training on a space available basis (WAIT LIST OPTION ONLY).

If you need to unenroll from a course that you are enrolled in, click on the Update / Review Scheduled Training and Motorcycle Census link below.

- Update/Review Scheduled Training and Motorcycle Census

Step 1 - Select Training

Select the type of training. Then select the specific training course(s) in which to enroll or leave this field blank to find all available training for the selected type.

Type of Training: Traffic Safety

Specific Course(s): (optional) AAA Driving Improvement Program (DIP) (Select one or more)

Step 2 - Select Training Location

Select training location. To view all locations, leave blank and skip to Step 3.

Region: Navy Region Japan

Specific Navy Installation(s) offering training: Yokosuka (Select one or more)

Step 3 - Search for Training Classes

Use the pull down to select the month of the training schedule you wish to view. To view all dates, select "All Months". Then click "Search". Note: Today's training is not included in the current months schedule. To view today's scheduled training, click the "Today's Training Schedule" button.

Show classes scheduled for July

Search Today's Training Schedule

Reset

NOTICE TO USERS - US DEPARTMENT OF DEFENSE WARNING STATEMENT

This is a Department of Defense computer system. This computer system, including all related equipment, networks and network devices (specifically including Internet access), are provided only for authorized U. S. Government use. DoD computer systems may be

How to sign up for AAA DIP on the ESAMS

As of 26 Apr 11

4. Click "Enroll" for the course that you desire.

Also check enrollment information by clicking "View Info" to find if the session is in Japanese or English.

Navy Traffic Safety Training Schedule

ESAMS Login | ESAMS Help Desk | Update Search Criteria

Instructions: To enroll in a class, find the desired class then click "Enroll" or "Wait List" and both the class and wait list are full for the motorcycle course you need, you can contact the instructor. This information is available by clicking on the "View Info" link for the course.

When you click Enroll or Wait List you will get a pop-up asking to use your PKI Certificate. If you do not have one, click cancel and continue with enrollment.

JULY Training Schedule. Change Month to July Search

Columns with ^ in the header denote that they are sortable.

	Course Title ^	Start Date ^	End Date	Time	Installation ^	Enrollment Information	Seats Available ^	Wait List Available ^
Enroll	AAA Driving Improvement Program (DIP)	7/8/11	7/8/11	0800 - 1630	NAF ATSUGI	View Info	30	5
Enroll	AAA Driving Improvement Program (DIP)	7/21/11	7/21/11	0800 - 1600	Yokosuka	View Info	20	5
Enroll	AAA Driving Improvement Program (DIP)	7/25/11	7/25/11	0830 - 1700	Sasebo	View Info	30	3

5. Type security word to process and click "Continue Enrolling Process"

Security Authentication

ESAMS Help Desk | Exit | Search Again

ESAMS takes SPAM and abuse very seriously and are asking you to verify that you are not using an automated program to access this site. For security purposes, please enter the letters as they appear in the box below. Note: Letters are case-sensitive. If you can't read the letters, click the "I CAN'T READ THE LETTERS" button to get another set of letters. You must complete this step to continue with your enrollment. Once entered, click the "CONTINUE ENROLLMENT PROCESS".

I Can't Read The Letters

Enter the letters as they appear in the box above: YJKWFAB and then click the "Continue Process".

Continue Enrollment Process

How to sign up for AAA DIP on the ESAMS

As of 26 Apr 11

6. Click "Enroll as a Non-ESAMS User"

* If you are an existing ESAMS user, enroll yourself from TRMS function after you login the system.

The screenshot shows a web browser window titled "External Course Director - Windows Internet Explorer". The address bar displays the URL: https://esams.cnic.navy.mil/ESAMS_GEN_2/External/Ext_Director.aspx?CID=ixW. The page content is titled "Navy Training Enrollment" and features the ESAMS logo. A navigation bar includes "ESAMS Help Desk" and "Search Again".

Section 1: Class Information Detail

Course Title: AAA Driving Improvement Program (DIP)	Start Date: 7/21/2011	Start Time: 0800
Training Installation: Yokosuka	End Date: 7/21/2011	End Time: 1600
Specific Location (Building or area): [English] Bldg. J-196 2nd Deck Training Room		
Instructor:		
Contact Information: CFAY Traffic Safety DSN: 243-7354		
Enrollment Notes: English Language Course. If you are looking for AAA-DIP in Japanese, please select AAA Driving Improvement Program (DIP) Japanese session in remarks.		
Enrollment Requirements:	Student Attachments (select to download) 1) J-196 Location.pdf	

Section 2: Class Registration

To enroll yourself in this class, proceed to **either section 2a or 2b as applicable.**

All first time registrants will be required to complete a Navy Traffic Safety Program Census for Motorcycle Operators. ESAMS users who have previously completed a Navy Traffic Safety Program Census for Motorcycle Operators will not be required to complete one here.

2a: ESAMS User Class Registration

If you are an ESAMS user, you must use your ESAMS UserID and Password. This will streamline your enrollment and ensure that your profile gets updated in ESAMS.

(OR) 2b: Non-ESAMS User Class Registration

If you are not currently an ESAMS user, you will be requested to complete a registration form prior to enrollment. For PKI card users, once you have registered and been authenticated, you will be able to enroll in additional training without entering your information again.

The "Enroll as a Non-ESAMS User" button is circled in pink in the original image.

How to sign up for AAA DIP on the ESAMS

As of 26 Apr 11

7. Verify Section 1: Class Information Detail ensure course is correct as you selected. Input your information in Step 2 section, then click "Continue with enrollment process"

The screenshot shows the ESAMS External Course Director interface in a Windows Internet Explorer browser. The page title is "Navy Training Enrollment" and the ESAMS logo is visible in the top right. The main content area is divided into two sections:

- Section 1: Class Information Detail**
 - Course Title: AAA Driving Improvement Program (DIP)
 - Training Installation: Yokosuka
 - Specific Location (Building or area): [English] Bldg. J-196 2nd Deck Training Room
 - Instructor:
 - Contact Information: CFAY Traffic Safety DSN: 243-7354
 - Enrollment Notes: English Language Course. If you are looking for AAA-DIP in Japanese, please select AAA Driving Improvement Program (DIP) Japanese session in remarks.
 - Enrollment Requirements:
 - Student Attachments (select to download): 1) J-196 Location.pdf
- Step 1: User Information**
 - Complete all required fields below:
 - Last Name: (Required)
 - First Name: (Required)
 - MI:
 - Service/Status: (Required)
 - Birthdate: (Required)
 -

8. Input your contact information in step 2
Supervisors' contact information for active duty military, US Civilian, DOD Contractor, or MLC/IHA employee and sponsor's contact information for family member/dependent.
Then click "Enroll"

The screenshot shows the ESAMS External Course Director interface in a Windows Internet Explorer browser. The page title is "External Course Director - Windows Internet Explorer". The main content area is divided into two sections:

- Step 2: Contact Information**
 - Failure to provide accurate contact information for you or your Supervisor/Additional Contact may result in you being removed from the class or being placed on the Wait List.
 - Enrollee's Information
 - Email: (Required)
 - Primary Phone Number: (Required) 0012223334444
 - Secondary Phone Number: 0012223334444
 - Installation/Homeport: (Required)
 - Supervisor or Additional Contact Information
 - First/Last Name: (Required)
 - Phone: (Required) - or - 0012223334444
 - Email Address: (Required)
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